**URGENT**

**All Evening participants,**

Please be informed that all participants who did not take their photos for identity card processing; should report to the Jubilee Building (New building) at the basement.

The office shall be **open** between 8:30am-8:00pm, Monday to Friday to attend to the cases.

Please respond to this notice to avoid any inconveniences before sitting for the examination.

NB. You are also reminded to process your semester two **examination cards** from your **AIMS Portal** account and Payment should be done by 24th June 2019 to allow ample time for Finance Department to post payment for those who paid outside the system.

Modules Leaders, Course Managers and AA should inform participants of this notice.

**Management**